



**2018-2019 INNOVATION GRANTS INITIATIVE
PROGRAM APPLICATION**

Applicant Name	
Applicant's phone and email	
Project Name	
School Site(s)	
Total Amount Requested	
Timeline for Project	
Project Lead	
Back up Project Lead	
Participating Teachers/Staff	

Signature of Applicant

I have read the guidelines outlined in the CEF 2018-2019 Innovation Grants Initiative Application cover letter. I hereby certify the information in this application is accurate. I hereby agree to comply with all provisions of the grant program and all other applicable CEF rules & regulations.

Date

Applicant Signature & Date (typed signature preferred)

Signatures of Approval

I have read the application and support the applicant in its submission. Should the project be awarded, I will provide support as needed to ensure successful implementation. (Typed signatures preferred)

, Principal

Date

, CUSD Superintendent

Date

**CEF 2018-2019 INNOVATION GRANTS INITIATIVE
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NARRATIVE**

(In 500 words or less please address the following questions where applicable)

***Question requires response**

***1. What is innovative about your project?**

WHO has the need and WHAT is the need? What quantitative data can you provide as evidence of the problem? What other evidence will demonstrate the need (photos, drawings, quotes, work samples, etc.), perhaps through application attachments?

*In what **new** way will you approach meeting this need?*

*“**Innovative**”=Inventive, Advanced, Forward-looking, Novel, Open-minded, Creative, Imaginative, Atypical, Resourceful, Unusual, Original, State-of-the-Art, Cutting Edge.*

***2. What is currently being done to address this need?**

What strategies are currently being used? Why are these resources and strategies inadequate to meet the need?

4. Describe collaborations that support project success.

How will CUSD faculty, staff, students and/or community partners be involved in contributing to project success?

5. What obstacles do you anticipate and how will you address them?

***6. List 1-3 measurable or demonstrable project outcomes you intend to achieve.**

What evidence will you have to know if the project has been successful? Quantitative Outcomes (measurable): Qualitative Outcomes (demonstrable): observational information that can be used to describe how your project operates and the impact on people involved. Examples: before/after photographs, video, case studies, testimonials.

7. Describe your personal motivation and commitment to project success.

Why is this project important to you? What time/effort do you expect to contribute to project success?

***9. What resources are needed for your project?**

What items did you request in your budget? How are they integral to the success of your project?

***10. What do you envision for your project after this year of grant funding? What impact will your innovation have over time? If your project is successful, will you want to continue or expand it? Will you need additional funding to continue your project?**

If a student-what do you see as the future of this project?



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PROJECT BUDGET

In the chart below, please show all costs related to your project and the amount you are requesting from CEF.

- **The total Funds Needed (CEF Request) must be \$1,000.**
- **Personnel costs or stipends may not be requested from CEF. However, you may include these costs in the Funds Secured (Match) column to demonstrate your commitment to the project.**
- **Please include a brief description of the item and a computation for the cost.**
- **Do not forget to include tax and shipping, if appropriate.**

Item	Description	Funds Secured (Match)	Funds Needed (CEF Request)	Total
Total				